

ATTENTION TRAINING COORDINATORS

Enclosed is the AZ POST training calendar for January – June 2008.

Class Enrolling Process

Training coordinators may submit Training Request Fax Forms for these classes upon receipt of this catalog!

All valid Training Request Forms received by the deadline of *January 4, 2008*, will be entered into a computer-generated “lottery” to fill each class. To ensure that each of the students are chosen fairly, the computer will randomly pick the order of the requests for each individual class.

To be eligible for the lottery, training coordinators must submit a Training Request Fax Form with the following:

- ☐ **Class name**
- ☐ **Class date**
- ☐ **Student’s complete name or “SLOT”**
- ☐ **Last four digits of student’s social security number**
- ☐ **Lodging needed – Yes or No**
- ☐ **Training coordinator’s signature**

If selected, agencies with 100 or more sworn officers will receive 2 slots. Agencies with less than 100 sworn officers will receive 1 slot per class.

All training requests received after the deadline will be placed on a waiting list, first-come, first-serve basis. Please only submit requests for those classes your agency needs.

All employees are hereby further notified that they may be required to work under the jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers’ compensation.

TRAINING CALENDAR

January – June 2008



**Arizona Peace Officer Standards and
Training Board**

Revised 12/1/2007



Arizona Peace Officer Standards and Training Board

Sheriff Gary Butler
Navajo County Sheriff's Office
Chairman

Board Members

Chief Jack Harris
Phoenix Police Department

Director Roger Vanderpool
Arizona Department of Public Safety

Ms. Wendy Larsen
Public Member

Sergeant Robert Thompson
Nogales Police Department

Sheriff Chris Vasquez
Pinal County Sheriff's Office

Mr. Joseph Duarte
Public Member

The Honorable Terry Goddard
Arizona Attorney General

Dr. Michael Polakowski
College Faculty Member,
University of Arizona

Director Dora Schriro
Arizona Department of Corrections

Chief of Custody Jerry Sheridan
Maricopa County Sheriff's Office

Chief Patricia Huntsman
Chino Valley Police Department

Thomas J. Hammarstrom
Executive Director

2643 East University Drive
Phoenix, AZ 85034

Phone: (602) 223-2514
Fax: (602) 244-0477

Web Site: www.azpost.gov

AZ POST Training Calendar

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Class Enrollment Process

Training coordinators may submit Training Request Forms for classes upon receipt of this catalog!

All valid Training Request Forms received by the deadline of **January 4, 2008 at 1700** hours will be entered into a computer-generated “lottery” to fill each class.

To ensure that the students are chosen fairly, the computer will randomly pick the order of the requests for each individual class.

To be eligible for the lottery, Training Coordinators must submit a Training Request Fax Form (found on page 20) with the following:

- ☐ Class name
- ☐ Class date
- ☐ Student’s complete name or “SLOT”
- ☐ Last four digits of student’s social security number
- ☐ Lodging needed – Yes or No
- ☐ Training coordinator’s signature

If selected, agencies with 100 or more sworn officers will receive 2 slots per class. Agencies with less than 100 sworn officers will receive 1 slot per class.

All training requests received after the deadline will be on a waiting list, first-come, first-serve basis.

Please only submit requests for those classes your agency needs.

WE ACCEPT REGISTRATIONS FROM THE AGENCY HEAD OR TRAINING COORDINATOR ONLY.

Class Enrollment Information

The Training Request Fax Form located on page 20 can be faxed, sent by U.S. mail or personally delivered to AZ POST. The agency's designated training coordinator or agency head must sign this form.

Fax: (602) 244-0477
Address: AZ POST
2643 East University Drive
Phoenix, AZ 85034

Agencies employing from 1 to 100 officers will be given one slot in an unfilled class. Agencies with 100-plus officers will be given 2 slots in an unfilled class. The number of officers employed by each agency is listed on pages 22 and 23.

If a Training Request Fax Form is received after the **January 4, 2008**, the lottery deadline, the student's name will be placed on a "Waiting List." If there are any cancellations, we will add students from the "Waiting List" and the Agency Training Coordinator will be notified.

The "Waiting List" is good for this calendar only. It does not carry forward to future calendars.

The Board can only use its funds to train Arizona certified peace officers. By law, the Board cannot use its funds to train civilians or officers employed by the following organizations: Railroad Police and Central Arizona Water Conservation District. Detention officers and non-sworn of Arizona Department of Corrections and Juvenile Department of Corrections are not eligible for funding.

Students must attend the entire class in order to receive training credit. If the student is unable to attend the entire course, please reschedule the student.

Confirmation letters notifying Agency Training Coordinators of those officers enrolled in a class will be faxed to the Training Coordinators approximately two weeks prior to the start of class. If a confirmation is not received, the officer will be moved to the waiting list. Confirmation of someone on the waiting list will not be made until a slot becomes available. Such notification may be at the last minute.

Once the Training Coordinator receives the confirmation letter, please call AZ POST to confirm the officer's attendance in the class or fax the confirmation cover page back to AZ POST.

Please note that sending in a Training Request Fax Form does not guarantee a position in a class. We usually have far more requests than slots in a class. Students are not enrolled in a class until the confirmation letter is received by the agency from AZ POST.

If you have questions, please feel free to contact the In-Service Training Unit: (602) 223-2514

Lori Ketron - lketron@azpost.gov

Lynn Howe - lhowe@azpost.gov

Harry Atkins - hatkins@azpost.gov

ALPHABETICAL CLASS LIST

Class	Date	Location
Advanced Collision Investigation	March 10 - 14, 2008	AZ POST
Background Investigation / AZ POST Audit	April 8 - 9, 2008	AZ POST
Basic Crime Scene Investigation	March 18 - 19, 2008	AZ POST
Cell Phone Seizure	March 4, 2008	AZ POST
Criminal Investigations	April 21 - 25, 2008	Flagstaff, AZ
Defensive Tactics/Impact Weapons Instructor	February 18 - 29, 2008	MCSO Training Academy
Domestic Violence Train the Trainer	May 20, 2008	AZ POST
Driver Instructor	April 21 - May 2, 2008	NRTC Driving Track
Drug Investigations for Patrol Officers	March 18 - 19, 2008	AZ POST
Elder Abuse	TBA	AZ POST
Firearms Instructor	March 10 - 21, 2008	MCSO/Buckeye Hills
Fundamentals for Problem Shooters	May 15 - 16, 2008	SALETC
General Instructor	February 11 - 15, 2008	SALETC
General Instructor	May 12 - 16, 2008	AZ POST
High Risk Vehicle Stops Instructor	March 12 - 14, 2008	SALETC
Human Trafficking Investigations	March 6, 2008	AZ POST
Interview & Interrogation	April 16 - 18, 2008	AZ POST
Introduction to Crime Intelligence & Analysis	May 5 - 9, 2008	MCSO Training Academy
MI/DD Train the Trainer	TBA	TBA
Missing and Exploited Children	March 27, 2008	AZ POST
Physical Fitness Instructor	March 17 - 21, 2008	SALETC
Police Supervision I	March 10 - 14, 2008	AZ POST
Police Supervision II	June 9 - 13, 2008	AZ POST
Rifle Instructor	May 12 - 16, 2008	MCSO/Buckeye Hills
Sex Crimes Investigation	May 6 - 9, 2008	AZ POST
Verbal Judo	March 25, 2008	AZPOST

CHRONOLOGICAL CLASS LIST

<u>Class</u>	<u>Date</u>	<u>Location</u>
General Instructor	February 11 - 15, 2008	SALETC
Defensive Tactics/Impact Weapons Instructor	February 18 - 29, 2008	MCSO Training Academy
Cell Phone Seizure	March 4, 2008	AZ POST
Human Trafficking Investigations	March 6, 2008	AZ POST
Advanced Collision Investigation	March 10 - 14, 2008	AZ POST
Police Supervision I	March 10 - 14, 2008	AZ POST
Firearms Instructor	March 10 - 21, 2008	MCSO/Buckeye Hills
High Risk Vehicle Stops Instructor	March 12 - 14, 2008	SALETC
Physical Fitness Instructor	March 17 - 21, 2008	SALETC
Drug Investigations for Patrol Officers	March 18 - 19, 2008	AZ POST
Basic Crime Scene Investigation	March 18 - 19, 2008	AZ POST
Verbal Judo	March 25, 2008	AZ POST
Missing and Exploited Children	March 27, 2008	AZ POST
Background Investigation / AZ POST Audit	April 8 - 9, 2008	AZ POST
Interview & Interrogation	April 16 - 18, 2008	AZ POST
Criminal Investigations	April 21 - 25, 2008	Flagstaff, AZ
Driver Instructor	April 21 - May 2, 2008	NRTC Driving Track
Introduction to Crime Intelligence & Analysis	May 5 - 9, 2008	MCSO Training Academy
Sex Crimes Investigation	May 6 - 9, 2008	AZ POST
General Instructor	May 12 - 16, 2008	AZ POST
Rifle Instructor	May 12 - 16, 2008	MCSO/Buckeye Hills
Fundamentals for Problem Shooters	May 15 - 16, 2008	SALETC
Domestic Violence Train the Trainer	May 20, 2008	AZ POST
Police Supervision II	June 9 - 13, 2008	AZ POST
Elder Abuse	TBA	AZ POST
MI/DD Train the Trainer	TBA	TBA

Course Descriptions

Advanced Collision Investigation

40 Hours - Continuing Training Credit

This course is for the officer who has a working knowledge of basic collision investigation or is currently assigned to a collision investigation position within their department. Emphasis is placed on providing the investigator with advanced skills in recognizing elements of physical evidence, which if properly collected at the scene and recorded, will allow prosecutors to successfully prosecute criminal or civil traffic offenses arising out of the collision. Each student will be required to perform basic mathematical calculations in computing speed from physical evidence. A basic comprehension of math is required. (Use of the Northwestern Traffic Institute template will simplify the math considerably). The student will be required to pass a final examination to successfully complete the course. Major items to be covered in this course are: evidence found on the road; evidence found on the vehicle; the human factor and the driving process; in-depth analysis of friction and drag factors; scale diagramming techniques; speed calculations using skid, scuff and critical speed scuff; braking efficiency problems, case studies; field exercises to study tire marks and vehicle dynamics.

Date: March 10 - 14, 2008

Location: AZ POST

Background Investigation / AZ POST Audit Process

16 Hours - Continuing Training Credit

This is a basic course designed for the new or occasional pre-employment background investigator. Topics covered in the program include methodology of conducting background investigations for the selection of quality applicants; resources that are available to the investigator; interviewing techniques; legal considerations in the background investigation process; AZ POST Rules for recruitment and retention of officers; reporting requirements; and case studies.

Date: April 8 - 9, 2008

Location: AZ POST

Basic Crime Scene Investigation

16 Hours – Continuing Training Credit

The Basic Crime Scene Investigation course is designed for new officers or as a refresher course for officers in BASIC CRIME SCENE INVESTIGATION. This class will cover basic procedures for searching, photographing, sketching/diagramming and fingerprinting a crime scene and what to look for and how to identify evidence at a crime scene, to include collection, preservation and impounding procedures.

Date: March 18-19, 2008

Location: AZ POST

Cell Phone Seizure

8 Hours – Continuing Training Credit

This class is designed to help officers compete with technology. The quality of investigations will be enhanced through the understanding of the value of cell phones and how the information obtained from them can greatly impact an investigation. This course is designed for the street level officer in mind, to provide an officer with the necessary information, resources and techniques and strategies to seize cell phones to better assist in prosecution and to develop further leads.

Date: March 4, 2008

Location: AZ POST

Criminal Investigations **(Formerly Basic Criminal Investigations)**

40 Hours - Continuing Training Credit

The course is an overview of the basic skills necessary to conduct initial and follow-up criminal investigations, primarily designed for new investigators or detectives. Topics will include basic crime scene investigation, interview/interrogation, current technology, court orders/search warrants, and sources of information. Participants will be exposed to various cases, including child abuse, sexual assault, fraud, and homicide.

Date: April 21 - 25, 2008

Location: Flagstaff Police Department

Defensive Tactics / Impact Weapons Instructor

80 Hours – Continuing or Proficiency Training Credit

This program provides the student with the information and techniques to instruct basic police defensive tactics and use of impact weapons. Topics include civil, criminal and vicarious liability; proper balance; proper stances; body movements and mechanics; break falls; parrying techniques; pressure points; personal weapons; prone defenses; recovery techniques; speed cuffing and body searches; suspect control techniques and take-downs; weapon retention and disarming techniques; carotid control techniques; and familiarization with and use of straight, collapsible and side handle batons.

Students will be required to successfully complete a written examination with a passing score of 80% or better and pass a proficiency skills test.

Attire for the program is gym shorts, t-shirts, and sweat suits. The student will undergo rigorous physical activities and must be in excellent physical condition.

Prerequisite: Must be an AZ POST General Instructor.

NOTE **Students must have a signed Waiver of Liability Form to attend the class. (See page 21)**

Date: February 18 - 29, 2008

Location: Maricopa County SO Training Academy

Domestic Violence Train-the-Trainer

8 Hours – Continuing Training Credit

This training is recommended for any person who is currently teaching or wants to be a Domestic Violence Instructor for Basic or Advanced Officer Training. The agenda will focus on recent changes / new information, communication skills and victim issues.

Prerequisite: **Not necessary to be a General Instructor (GI) to take this course, however, the student must become a GI prior to instructing this course.**

Date: May 20, 2008

Location: AZ POST

Driver Instructor

76 Hours - Continuing or Proficiency Training Credit

This program provides the student with current information and techniques to instruct driver training programs. Classroom topics include defensive driving, personal safety, vehicle dynamics, the driving task, controlling the automobile, three modes of police driving, psychology of pursuit, state law, policies, liabilities, and judgment. Practical application includes evasive steering, control braking, cornering techniques, backing, code-three operation, and pursuit operations. Course set-up is outlined and an instructor manual and course materials will be provided.

Each agency must provide one patrol vehicle for every officer who attends (non-screen vehicles are preferred). Vehicles must be equipped with two additional mounted tires, four quarts of oil, and four quarts of ATF. Students should also bring sturdy boots, gloves, and durable clothing. A motorcycle helmet is preferred, but not required (for ATV training).

Prerequisite: **Must be an AZ POST General Instructor.**

Date: April 21 – May 2, 2008

Location: NRTC Driving Track

Drug Investigation for Patrol Officers

16 Hours - Continuing Training Credit

This class is recommended for the uniformed officer and will provide instruction and familiarization in the following topics: basic drug overview to include safety considerations when encountering a clandestine laboratory, mechanics of a traffic stop, violator interviews, legal issues, search and seizure issues, vehicle smuggling indicators, commercial vehicle smuggling indicators, hidden compartments and related laws. The students will also receive instruction on how to conduct knock and talk investigations and an overview of interdiction methods/indicators involving hotel/motels, storage units, parcels, and stash houses.

Date: March 18 - 19, 2008

Location: AZ POST

Elder Abuse

8 Hours – Continuing Training Credit

This class is designed for law enforcement officers to increase awareness of elder abuse and how to improve on the investigation of elder abuse cases. The goals of this class are to enhance officer and victim safety, identify forms of elder abuse that officers may encounter, identify key indicators for each type of abuse, apply appropriate criminal statutes to an incident of elder abuse and to recognize and utilize community resources. Victim safety is a key training point as well as avoiding assumptions, recognition of abuser tactics and how to work collaboratively in the prevention and investigation of elder abuse.

Date: TBA

Location: AZ POST

Firearms Instructor

80 Hours - Continuing or Proficiency Training Credit

This course is designed to develop instructor skills in officers who have extensive knowledge and training in the use of firearms. The course will include the revolver, semi-automatic pistol, and the shotgun. Successful completion of the course will require a score of at least 90% on the N.R.A. course of fire with both the handgun and shotgun, a score of at least 80% on all written examinations, and attendance for the entire program.

Note **Students must bring the following items to class:**

Weapons: (Each must be sighted in and functional prior to the school).

1. a duty revolver with a holster and speed loader pouches;
2. a duty semi-automatic pistol with a minimum of three magazines and duty leather;
3. a duty 12-gauge shotgun equipped with a sling. (Rifle sights are not required but are highly recommended).

Ammunition:

4. 100 rounds of 12-gauge birdshot
5. 75 rounds of 12-gauge slugs
6. 25 rounds of 12-gauge buckshot (any size from 00 to #4)
7. 1,500 rounds of quality handgun ammunition (1,400 rounds of semi-auto ammunition and 100 rounds of revolver ammunition)

Other Equipment:

8. knee guards
9. cleaning equipment for all weapons
10. casual clothing
11. rain gear
12. flashlight for night shooting
13. large black felt tip marker
14. eye protection
15. ear protection
16. sun block and hat

Prerequisites:

1. Must be an AZ POST General Instructor
2. Must demonstrate the ability to shoot a 230 score on the first day of class. You will be expected to attain a minimum score of 80% on three written tests. There is no remediation. If a test is failed, the officer will not continue in the class.

Date: March 10 - 21, 2008

Location: MCSO Range / Buckeye Hills

Fundamentals for Problem Shooters

16 hours - Continuing or Proficiency Training Credit

This course is designed to enhance the attending instructor's skills involving the identification and instruction of problem shooters. The class will consist of classroom instruction on identifying common and uncommon problems encountered while instructing firearms. Students will also participate in corrective range drills to allow for an opportunity to see them implemented. Attending instructors will be provided with materials related to the drills they will be able to take back to their departments for use.

Students must bring the following items to class:

1. 1000 rounds of ammo for handgun
2. duty gunbelt
3. rain gear
4. ballistic vest
5. hat

Prerequisite: **Must be an AZ POST Firearms Instructor & AZ POST General Instructor.**

Date: ***May 15 - 16, 2008***

Location: ***SALETC***

General Instructor

40 Hours - Continuing Training Credit

The purpose of this program is to provide the participants with the basic skills and knowledge necessary to:

1. describe factors affecting adult learners;
2. demonstrate an understanding of training liability issues;
3. create effective performance objectives;
4. describe appropriate presentation techniques;
5. demonstrate proficiency in lesson plan format & development;
6. identify applicable evaluation instruments; and
7. successfully demonstrate instructional ability through four separate timed, oral presentations.

Requirements for successful completion of the course and recognition as an AZ POST General Instructor:

8. mandatory attendance in all classroom blocks of instruction;
9. successful completion of four oral presentations;
10. successfully pass the "open book" final exam with a score of 100%.

Prerequisites: **Must be an Arizona certified peace officer.**
Must have two years of certified peace officer experience.
Certified status begins on graduation date, not the hire date.

Note **Students are encouraged to bring a laptop, disks, props/visual aids for use in presentations on non-law enforcement related topics of their choice.**

Any sworn personnel who have successfully completed a recognized DARE/GREAT program may be eligible to attend the first portion of this class and receive their instructor certification. For further details contact AZ POST.

Date: ***February 11 - 15, 2008***
May 12 - 16, 2008

Location: ***SALETC***
Location: ***AZ POST***

High Risk Vehicle Stops Instructor

20 Hours – Continuing or Proficiency Training Credit

This program is designed to prepare instructors to teach officers how to make high risk/felony vehicle stops. Emphasis is placed on the safe execution of stops, proper vehicle positioning, suspect(s) removal and clearing of vehicles. Students must satisfactorily complete all phases of the program including a comprehensive written examination.

Students must bring the following items to class:

- | | |
|--------------------------|-------------------------------------|
| 1. duty gun belt | 5. jacket |
| 2. hat for protection | 6. comfortable attire |
| 3. flashlight | 7. personal water bottle (optional) |
| 4. sun screen | 8. marked patrol car |
| 5. red/blue training gun | |

Prerequisite: **Must be an AZ POST General Instructor.**

****Note**** **Class hours include night-time practical exercises.**

Date: March 12 – 14, 2008

Location: SALETC

Human Trafficking Investigations

8 Hours – Continuing Training Credit

This program will focus on the issues of Human Trafficking faced by Arizona. It will allow officers to learn the critical indicators of human trafficking and acquire investigative techniques and tools to aid in the successful prosecution of those involved in this criminal endeavor. Human trafficking is not the same as human smuggling. The differences will be discussed in this class as well as other topics to include, but not limited to: Trafficking Victims Protection Act, reasons why persons are trafficked, indicators of trafficking, key components to include in reports and resources available in Arizona to aid in prosecution. This course is designed for all levels of law enforcement experience.

Date: March 6, 2008

Location: AZ POST

Interview and Interrogation

24 Hours – Continuing Training Credit

This program is intended for officers who conduct in-depth investigations or patrol officers with 1-year law enforcement experience, upon recommendation. Emphasis will be placed on educating the law enforcement officer to recognize the value, impact, use, and importance of statements from victims, witnesses, perpetrators and learning how to prepare for, obtain, and use statements, admissions and confessions for investigative and court purposes. Technical and practical aspects of legal and psychological principles involved in interviewing and interrogation will be explained in such a manner as to allow students to apply those principles during investigations, interviews, and interrogations.

Date: April 16 – 18, 2008

Location: AZ POST

Introduction to Crime & Intelligence Analysis

40 hours – Continuing Training Credit

This course introduces the student to basic principles of Crime Analysis and the fundamentals of Criminal Intelligence Analysis. Crime Analysis topics include: research methods, data analysis, and the use of mathematics to determine trends to combat crime. Students will learn how to use statistical methods to predict crime date, time, and location while applying their knowledge of administrative, strategic, and tactical crime analysis through practical application. Criminal Intelligence topics include: raw data, intelligence and investigative information, Federal Regulation 28 CFR Part 23, intelligence cycle, research methods and resources, charting techniques, critical thinking, Intelligence Led Policing, association matrix, link analysis, flow charting and inference development.

Prerequisites: **Knowledge of basic level algebra.**

*****Note:***** ***Students must bring a calculator with square root function & note-taking paper***

Date ***May 5 - 9, 2008***

Location: ***MSCO Training Academy***

Mental Illness/Developmental Disability Train-the-Trainer

8 Hours – Continuing Training Credit

This training is highly recommended for any person who is currently teaching, or wants to be a Mental Illness & Developmental Disability Instructor for Basic or Advanced Officer Training. The agenda will include a panel of experts and focus on new information and communication skills.

Prerequisite: **Not necessary to be a General Instructor (GI) to take this course, however, the student must become a GI prior to instructing this course.**

Date: ***TBA***

Location: ***TBA***

Missing and Exploited Children

Missing and Abducted Children

**Response Initiatives for: Call Takers, First Responders, Investigators
and First-Line Supervisors**

8 Hours – Continuing Training Credit

The Response – Recognizing this need, The National Center for Missing & Exploited Children (NCMEC) has developed a specialized training program aimed at the swift and successful investigation of reports involving missing and abducted children. **Missing and Abducted Children – Response Initiatives For: Call – Takers, First Responders, Investigators and First Line Supervisors**, is designed to provide critical information to those officers and investigators who will respond to a missing child report and whose knowledge, skill, and ability may make the difference between prompt recovery and protracted investigation.

Topics Covered Include:

Scope & Scale of Missing Children Incidents
Missing & Abducted Children
Intra & Inter-Agency Law Enforcement Response
Implementation of Planned Response

Department & Policy Procedures
Pre-Incident Planning
Investigative/Support Resources
Table Top Exercises

Presented in a fast-paced format, this program is accentuated with high impact videos, case histories, investigative scenarios, and group participation exercises.

Date: March 27, 2008

Location: AZ POST

Physical Fitness Instructor

40 Hours – Continuing or Proficiency Training Credit

This course is designed to provide the student with the current information and skills to conduct police physical fitness screening, assessments, and fitness training programs. Topics will include fitness case law, physical assessment processes, nutrition, aerobic conditioning, strength conditioning, flexibility, weight control, heart disease, exercise physiology, stress management, and exercise training principles, police fitness norms, personal exercise prescriptions, and the Peace Officer Physical Aptitude Test (POPAT).

Students attending this course should be involved in pre-employment testing, basic academy, or in-service physical fitness training. Students must be in above-average physical condition and have some basic knowledge of physical fitness and exercise prior to attending.

To pass, the student will be required to successfully complete a written examination, a proficiency skills test, and a physical fitness assessment, i.e., bench press, leg press, flexibility, full body pushups, sit ups, 1.5 miles run, and the POPAT test. The minimum passing score in each testing phase is the 60th percentile of the Institute for Aerobics Research Police Fitness Norms (gender and age norms). Students must pass all the physical fitness requirements in order to pass the course.

Prerequisite: **Must be an AZPOST General Instructor.**

Date: March 17 - 21, 2008

Location: **SALETC**

Rifle Instructor School

40 Hours – Continuing or Proficiency Training Credit

This program is intended for the firearms instructor who is already proficient in handling and shooting the law enforcement rifle and is currently assigned or about to be assigned duties as a rifle instructor. This is not a basic school. Topics covered include: fundamentals of rifle marksmanship, patrol rifle shooting positions, zeroing agency rifles, content and development of an agency rifle training program, rifle handling skills (load, unload, reload, malfunctions, etc.), coaching and partner techniques, effective range instruction techniques and target analysis, tactical use of cover and concealment, shooting under dim light conditions, developing and conducting practical range exercises, liability, field stripping and assembly, shooting on the move, practical sight adjustment, engagement of multiple targets, transition techniques, incapacitation techniques, shooting under adverse light conditions, decision making and problem solving. Students must pass a written exam and demonstrate proficiency. Students will be expected to conduct range exercises.

***Note* There will be one late-night shoot.**

Students must bring the following items to class:

1. rifle
2. 1500 rounds of ammo for rifle
3. at least 3 magazines & mag. pouch
4. sling
5. hand gun
6. 100 rounds of ammo for handgun
7. duty gear
8. eye and ear protection
9. baseball cap
10. knee/elbow pads are recommended (not required)

Prerequisites: **Students must be an AZ POST General Instructor prior to attending this course.**
Students must be an AZ POST Firearms Instructor.

Date: May 12-16, 2008 Location: Maricopa County Sheriff's Office Range/Buckeye Hills

Sex Crimes Investigation

28 hours – Continuing Training Credit

This course is designed for both the new and experienced investigator in sex crimes. Instruction will include forensic interviewing, crime scene investigation, suspect identification, profiling and interviewing, sex crime examinations, injury documentation, use of DNA, court room preparation, and testimony.

This course focuses primarily on the adult victim but will discuss some aspects of child sex crimes.

Date: May 6 - 9, 2008 Location: AZ POST

Police Supervision I Class

40 Hours – Continuing Training Credit

The Center for Leadership Excellence at AZ POST has created a series of supervision classes to replace the previous AZ POST Basic Supervision program. The prerequisite for the Police Supervision I class is a student who was recently promoted or on a waiting list to be promoted in the very near future. Program to include: Roles & Responsibilities, Effective Stress Management, Liability Issues, Creating & Maintaining an Ethical Culture, Communications, Performance Management, as well as other areas. This comprehensive supervision series was created to foster a life-long practice of effective leadership in police organizations.

Date: March 10 - 14, 2008

Location: AZ POST

Police Supervision II Class

40 Hours – Continuing Training Credit

The prerequisite for the Police Supervision II class is a student who has been actively supervising employees for at least 3 years. Program to include: Intergenerational Communications, The Leader Thought Process, Motivation through Consequences, DISC Personal Profile, Leading Groups, Situational Leadership, as well as other areas. The Center for Leadership Excellence at AZ POST has created this comprehensive supervision series to foster a life-long practice of effective leadership in police organizations.

Prerequisite: Must have been actively supervising employees for at least 3 years

Date: June 9 - 13, 2008

Location: AZ POST

Verbal Judo (Tactical Communication Training)

8 Hours – Continuing Training Credit

Verbal judo is a one day course that provides the student with the principles and tactics to use "Presence and Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, diffuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in the encounter.

A written test will be given with a required passing score of 70% and the students will be required develop several scenarios to demonstrate the "Five Step and Eight Step Method" taught in the class.

Prerequisite: None

Date: March 25, 2008

Location: AZ POST

AZ-NAFTO Basic FTO

20 hours – Continuing Credit

The Arizona Chapter of the National Association of Field Training Officers (NAFTO) in conjunction with AZ POST is offering a basic Field Training Officer (FTO) program. Topics include key elements of the FTO program, liability for FTO's, forms, documentation, adult learning, standard evaluation guidelines, ethics, sexual harassment, community policing, time management, and remedial training techniques.

January 29 - 30, 2008	Gilbert PD
March 25 - 26, 2008	Gilbert PD
May 20 - 21, 2008	Gilbert PD
July 22 -23, 2008	Gilbert PD
September 23 - 24, 2008	Gilbert PD
December 9 - 10, 2008	Gilbert PD

To Enroll Contact: Officer Terri Duckworth 602-534-6064
Phoenix Police Department

DVD TRAINING PROGRAMS

DVDs will be distributed according to a pre-determined formula. An agency will receive one DVD for every twenty officers. The DVDs may be copy-protected. However, if you would like more copies, please contact Rosalee Fitch at 602-223-2514 or at rfitch@azpost.gov.

The DVD will be able to be viewed with a DVD /Television Player or with a computer which is equipped with a DVD player. This allows the agency to present the training to a group or to individual officers at their own convenience. The DVD is usually divided in sections which will readily allow it to be incorporated into daily briefings/roll-call training or it may be used in 2 hour training sessions. The reference material, and instructions on how to access them, will be included on the DVD.

A Program Compliance Confirmation form will be provided on the DVD, or on a separate CD. It will be program specific and must be signed by each officer. This form must also be signed by his or her supervisor or the designated agency training coordinator as confirmation of viewing. A copy should be placed into the officer's training file for audit purposes and we always suggest the officers retain their own copy. DO NOT RETURN THESE FORMS TO P.O.S.T.

Domestic Violence Training

For more information contact: Sergeant Christel Boeck (602) 223-2514

Topics include:

All In the Family: Connecting Animal Cruelty and Family Violence

This 4-hour class will discuss humane education, why children abuse animals and how the perpetrators use animals as part of power and control.

Community Policing to Reduce Domestic Violence

This 8-hour class is designed to explore and implement strategies that reduce domestic violence through community partnerships and problem solving.

Community Policing to Reduce Domestic Violence in Tribal Communities

This 4-hour class addresses the unique challenges of domestic violence in tribal communities.

Developing a Community Coordinated Response

This 8-hour class will discuss the needs and benefits of a local coordinating council, roles and responsibilities of council members, conducting a needs assessment and strategic planning for your community.

Domestic Violence in the Workplace

This 3-hour class will focus on the fact that domestic violence does not only occur in the home, but comes into the workplace. Discussion will focus on recognizing the threats of the situation and identifying the employer's responsibilities to ensuring the victim's safety as well as the safety of all employees.

Dynamics of Domestic Violence

This 2-hour class is designed to provide participants with an understanding of factors contributing to domestic violence and the skills to identify types of physical, sexual and emotional abuse. Participants will learn how to identify factors that impact victim safety, survival skills and options for victims, and methods for offender accountability.

Evidence Gathering

This 2-hour class will provide participants with an overview of the evidentiary value of the domestic violence crime scene. Participants will increase and enhance their current skills related to initial and follow-up assessments, documentation, preservation, and utilization of various types of evidence.

Full Faith and Credit

This 4-hour class is intended to enhance victim safety and prevent future violence through enforcement of protection orders. The Full Faith and Credit clause of the Violence Against Women Act enhances the ability to enforce protection orders through partnerships, education and collaboration.

Predominant Aggressor

This 2-hour course will familiarize participants with the legal issues related to identifying the predominant aggressor for the purpose of reducing mutual/dual arrest.

Safety Planning

This 4-hour course will prepare participants to identify resources and to engage the community to enhance safety for victims, victim's children and the community.

Sharing and Accessing Information

This 4-hour class will provide participants with ideas and best practices of multi-disciplinary information sharing systems used to address domestic violence.



Arizona Peace Officer Standards and Training Board



TRAINING REQUEST FAX FORM

2643 E. University Drive • Phoenix, Arizona 85034 • Phone (602) 223-2514 • FAX (602) 244-0477 • www.azpost.gov

AGENCY:		PHONE NUMBER:
CHIEF EXECUTIVE / TRAINING COORDINATOR:		FAX NUMBER:
DATE FAXED:		

TRAINING REQUEST

INSTRUCTIONS

Training requests shall ONLY be accepted from an Agency Training Coordinator or Chief Executive. Please remember that submitting the AZ POST Form - TR (Training Request Fax Form) does not guarantee a slot in a class. Typically more students sign up than can be accommodated. Agencies are asked to list participants in **ORDER OF PRIORITY**. Confirmation of enrollment in a class will be faxed to the training coordinator approximately four (4) weeks prior to the start of class. The Training Coordinator will be contacted if an opening becomes available and the waiting list is activated. Every effort will be made to give as much notice as possible; however, changes often occur at the last moment. A waiting list shall only apply to the class for which it was established and will not carry forward to any other classes. Please fax this completed form to AZ POST at (602) 244-0477. If you have questions, please contact a member of the Board's In-service Training Unit at (602) 223-2514.

CLASS TITLE: DATE:

LEGAL NAME OF OFFICER (no nicknames)		Last 4 (four) of Social Security										* LODGING REQUESTED (Y / N)
Priority	1.	X	X	X	X	X						
	2.	X	X	X	X	X						

CLASS TITLE: DATE:

LEGAL NAME OF OFFICER (no nicknames)		Last 4 (four) of Social Security										* LODGING REQUESTED (Y / N)
Priority	1.	X	X	X	X	X						
	2.	X	X	X	X	X						

CLASS TITLE: DATE:

LEGAL NAME OF OFFICER (no nicknames)		Last 4 (four) of Social Security										* LODGING REQUESTED (Y / N)
Priority	1.	X	X	X	X	X						
	2.	X	X	X	X	X						

CLASS TITLE: DATE:

LEGAL NAME OF OFFICER (no nicknames)		Last 4 (four) of Social Security										* LODGING REQUESTED (Y / N)
Priority	1.	X	X	X	X	X						
	2.	X	X	X	X	X						

* A student's map mileage from their respective municipality to the training site must exceed 35 miles each way for the individual to be eligible for lodging. Phoenix Metro Area Agencies do not qualify for lodging in the Phoenix Area. Student mileage to and from class is not reimbursable.

Fillable form is available on the web.

AZ POST FORM TR (Rev. Oct. 2006)



Arizona Peace Officer Standards and Training Board

DEFENSIVE TACTICS/ IMPACT WEAPONS INSTRUCTOR WAIVER FORM

The training you will undergo at this AZPOST Calendar School will involve strenuous and rigorous physical activities of a moderate degree of difficulty.

The activities will include, but are not limited to:

- | | |
|--------------------------------------|-------------------------------|
| 1. Break Falls | 9. Take Downs |
| 2. Bending | 10. Disarming Techniques |
| 3. Wrestling | 11. Speed Cuffing |
| 4. Lifting | 12. Control Techniques |
| 5. Parrying | 13. Impact Weapons Techniques |
| 6. Pressure Points | 14. Red Man Drills |
| 7. Personal Weapons | 15. Exposure To O.C. Spray |
| 8. Defensive and Recovery Techniques | 16. Carotid Techniques |

There have been few, if any, complications for those participating in this calendar program who are in good physical condition. There have been incidents of students in poor physical condition not being able to participate or complete the required training. Therefore, it is strongly recommended that the student be substantially physically fit to successfully complete the program.

I have read the physical requirements of this AZPOST Calendar program and understand that strenuous activity will be required. I am substantially physically fit and have no limitations that prevent me from participating in this course.

I, _____, do hereby release the Arizona Peace Officer Standards and Training Board, its staff and authorized representatives from liability for any injury which may result from my participation in this course of training.

Applicant's Signature:

Date:

Agency Head/Training Officer's Signature:

Date:

***BOTH Signatures are required for acceptance.**

DTI Waiver Form 5/06



Arizona Peace Officer Standards and Training Board

Active Officer Report



Date: 11/19/07

The agency totals depicted are taken from the Az POST records as of this date. They include regular, reserve and all officers pending certification. These totals are used to calculate allotted training slots per agency for this Training Calendar.

Agency Name	Total Officers	Agency Name	Total Officers
Ak Chin Tribal Police	7	El Mirage Police Department	38
Apache Cty Sheriff's Office	38	Eloy Police Department	35
Apache Junction Police Department	52	Flagstaff Police Department	115
Arizona Western College LETA	10	Florence Police Department	29
Avondale Police Department	96	Fredonia Marshal's Office	7
AZ Attorney General's Office	38	Ft McDowell Tribal Police Department	21
AZ Corporation Commission - Securities Division	6	Ft Mohave Tribal Police Department	24
AZ Department of Administration - Capitol Police	29	Gila Cty Attorney's Office	4
AZ Department of Agriculture - Animal Services	12	Gila Cty Constable - Globe Precinct	1
AZ Department of Corrections	45	Gila Cty Sheriff's Office	59
AZ Department of Economic Security - OSI	4	Gila River Police Department	87
AZ Department of Gaming - Investigation Division	36	Gilbert Police Department	228
AZ Department of Insurance	11	Glendale Community College LETA	3
AZ Department of Juvenile Corrections	6	Glendale Police Department	417
AZ Department of Liquor Licenses & Control	23	Globe Police Department	28
AZ Department of Public Safety	1,296	Goodyear Police Department	83
AZ Department of Racing - Investigation Divis	4	Graham Cty Attorney's Office	1
AZ Department of Revenue	7	Graham Cty Sheriff's Office	23
AZ Department of Transportation - MVD	311	Greenlee Cty Sheriff's Office	19
AZ Game and Fish Department	154	Hayden Police Department	5
AZ Lottery Commission - Security Section	2	Holbrook Police Department	15
AZ State Parks	58	Hopi Resource Enforcement Services	13
AZ State University DPS	66	Huachuca City Police Department	6
AZ Western College Police Department	14	Hualapai Nation Police Department	15
Benson Police Department	17	Jerome Police Department	6
BIA - Hopi Indian Agency	9	Kearny Police Department	15
Bisbee Police Department	15	Kingman Police Department	62
Buckeye Police Department	64	La Paz Cty Sheriff's Office	40
Bullhead City Police Department	78	Lake Havasu City Police Department	97
Burlington No. Santa Fe Railroad Police	4	Mammoth Police Department	10
Camp Verde Marshal's Office	23	Marana Police Department	81
Casa Grande Police Department	75	Maricopa Community College District	34
Cave Creek Marshal's Office	2	Maricopa Cty Attorney's Office	47
Central AZ College Police Department	7	Maricopa Cty Constable - Central Phx JP Court	10
Central AZ Water Conservation District	5	Maricopa Cty Parks & Recreation	4
Chandler Police Department	345	Maricopa Cty Sheriff's Office	938
Chandler-Gilbert Community College LETA	1	Maricopa Police Department	26
Chino Valley Police Department	30	Mesa Fire Department	3
Clarkdale Police Department	11	Mesa Police Department	852
Clifton Police Department	5	Miami Police Department	10
Cochise Cty Attorney's Office	1	Mohave Cty Parks	7
Cochise Cty Sheriff's Office	106	Mohave Cty Sheriff's Office	95
Coconino Cty Sheriff's Office	69	Navajo Cty Sheriff's Office	50
Cocopah Tribal Police Department	17	Navajo Division of Public Safety	329
Colorado City Marshal's Office	6	Navajo EPA-Environmental Law Enf Dept	4
Colorado River Indian Tribe Dept of Fish & Game	3	Nogales Police Department	63
Colorado River Indian Tribe Police Dept	12	Northern AZ University Police Department	16
Coolidge Police Department	36	Oro Valley Police Department	109
Cottonwood Police Department	31	Page Police Department	26
Dine College Police Department	1	Paradise Valley Police Department	40
Douglas Police Department	36	Parker Police Department	14
Eager Police Department	9	Pascua Yaqui Police Department	25
Eastern AZ College Police Department	4	Patagonia Marshal's Office	3



Arizona Peace Officer Standards and Training Board

Active Officer Report



Date: 11/19/07

The agency totals depicted are taken from the Az POST records as of this date. They include regular, reserve and all officers pending certification. These totals are used to calculate allotted training slots per agency for this Training Calendar.

Agency Name	Total Officers	Agency Name	Total Officers
Payson Police Department	37	Yavapai Cty Constable - Verde Valley Precinct	1
Peoria Police Department	178	Yavapai Cty Sheriff's Office	138
Phoenix Fire Department	27	Yavapai-Apache Nation Police Department	15
Phoenix Police Department	3,464	Yavapai-Prescott Indian Police Department	8
Pima Comm Coll Dept of Public Safety	28	Youngtown Police Department	16
Pima Cty Attorney's Office	20	Yuma Cty Sheriff's Office	82
Pima Cty Sheriff's Office	546	Yuma Police Department	170
Pima Police Department	5		
Pinal Cty Attorney's Office	8		
Pinal Cty Constable - Precinct 7	1		
Pinal Cty Sheriff's Office	232		
Pinetop - Lakeside Police Department	16		
Prescott Police Department	77		
Prescott Valley Police Department	69		
Quartzsite Marshal's Office	13		
Quechan Tribal Police Department	9		
Safford Police Department	21		
Sahuarita Police Department	34		
Salt River Pima-Maricopa Indian Community PD	117		
San Carlos Recreation & Wildlife	8		
San Carlos Tribal Police Department	17		
San Luis Department of Public Safety	37		
Santa Cruz Cty Sheriff's Office	45		
Scottsdale Police Department	447		
Sedona Police Department	31		
Show Low Police Department	31		
Sierra Vista Police Department	70		
Snowflake - Taylor Police Department	15		
Somerton Police Department	29		
South Tucson Department of Public Safety	24		
Springerville Police Department	6		
St. Johns Police Department	9		
Superior Police Department	11		
Surprise Police Department	116		
Tempe Police Department	359		
Thatcher Police Department	14		
Tohono O'Odham Police Department	70		
Tolleson Police Department	34		
Tombstone Marshal's Office	9		
Tonto Apache Tribal Police Department	4		
Tucson Airport Authority Police Department	25		
Tucson Police Department	1,081		
Union Pacific Railroad Police Department	12		
University of Arizona Police Department	51		
Wellton Police Department	9		
Whitemountain Apache Police Department	18		
Whitemountain Apache Wildlife & Outdoor	9		
Wickenburg Police Department	17		
Willcox Department of Public Safety	11		
Williams Police Department	13		
Winslow Police Department	31		
Yavapai Community College Police Department	12		
Yavapai Cty Attorney's Office	7		

Arizona Peace Officer Standards and Training Board

2643 East University Drive

Phoenix, Arizona 85034

AZPOST is the last building on the south side of University Drive approximately ¼ mile east of 24th street. The building is identifiable by its blue awnings.

Driving Directions:

From the East Valley: West on I-10 (Maricopa Freeway) to 24th Street exit. Turn south on 24th Street to University (1st light) and then turn left. Go east for approx ¼ miles to the AZPOST building on the right side of the street.

From the West Valley: South on I-17 and exit at 16th Street (there is no exit at 24th Street). Turn south on 16th Street to University (1st light) and then turn left. Go east for approximately ¾ miles (past the light at 24th Street) to the AZPOST building.

From the North Valley: South on SR 51 to I-10 eastbound. From I-10, take the Washington exit. Continue south past Washington for 1 block and turn left (east) on Jefferson. Take Jefferson to 24th Street (approximately ½ mile) and then turn right (south). Drive south on 24th Street as it curves around the Airport, go under the freeway and continue to University (1st light) and then turn left. Go east for approx ¼ mile to the AZ POST building.

